

Ramsey County Parks – Environmental Education Assistant (Recreational Programs)

Position Summary

Ramsey County Parks is seeking **four passionate individuals** to support the delivery of engaging outdoor recreation and environmental education programs across the Ramsey County Parks system. This position centers on hands-on program facilitation, working directly with youth, families, schools, and community groups in outdoor settings. It is ideal for someone early in their career who is interested in environmental education, parks and recreation, or youth programming.

The anticipated duration of this position is May 18, 2026, through August 24, 2026, with the potential to continue into the fall at reduced hours for actively enrolled students. Anticipated work hours for this position are approximately 40 hours per week.

This role is a blend of hands-on, field-based programming (including fishing, archery, hiking, and biking) and office work, with roughly 50% of time spent outdoors, weather permitting, and 50% indoors.

The role includes evening and weekend hours based on program needs. Shifts may follow Sunday–Thursday or Tuesday–Saturday schedules.

Minimum Qualifications

- Must be 18 years of age
- Must have an active driver's license
- Ability to successfully pass a background check
- Interest in working in an outdoor setting in varying weather conditions
- Enthusiasm for connecting people with nature

Preferred Qualifications

- Experience working with youth, schools, or community groups
- Interest in environmental education, parks and recreation, or outdoor learning
- Strong communication and interpersonal skills
- Knowledge of local ecology, plant and wildlife identification or interest in learning

Key Responsibilities

- Assist with the facilitation and delivery of environmental education, outdoor recreation, and interpretive programs for the general public, schools, and youth groups.
- Respond to public inquiries concerning program offerings and park rules.
- Assist in the maintenance of Parks facilities and property by taking inventory of recreation equipment, organizing supplies, and keeping records and files as directed by supervisor.



- Contribute to the general operation of Parks facilities by keeping the areas clean and well maintained, including setting up and taking down equipment and supplies for programs.
- Engage participants in inclusive, welcoming, and age-appropriate learning experiences
- Model safe practices and assist with maintaining a positive group environment during programs
- Provide on-site support for special events, outreach programs, and seasonal activities across Ramsey County Parks

Work Environment & Physical Requirements

This position is a blend of hands-on, field-based programming and office work, with roughly 50% of time spent outdoors, weather permitting, and 50% indoors. Environmental Educator Assistants must be able to:

- Walk, hike, or stand for extended periods.
- Navigate uneven terrain, trails and natural areas
- Lift or carry up to 50 pounds of materials as needed for programs, including program set up.
- Participate in outdoor activities such as fishing, birding, biking.
- Work in variable outdoor conditions, including heat, rain, and exposure to insects

Duration & Schedule

- General office hours are Monday through Friday, 8:00 a.m. – 4:30 p.m., though some programs will require evening or weekend hours.
- Shifts may follow Sunday–Thursday or Tuesday–Saturday schedules to support programming needs; programs are offered on a Tuesday-Sunday rotation
- Programs are offered from June 5 – August 24, 2026
- Expected work hours is 40 hours per week

Required Dates

- Training Week: May 25 - May 29, 2026 | 8am-4:30pm Training is in-person

